

Student Behavior Code

Discipline Office

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Saddleback Valley Unified Schools are:

"Committed to provide quality education for all students, regardless of their abilities, economic status, race or creed; which will enable them to acquire the knowledge, skills, attitudes, ideals, understanding, moral values, and appreciation necessary for successful participation in a multi-ethnic, democratic society."

In support of this SVUSD mission, the staff at Trabuco Hills High School is dedicated to providing the academic and civic education its students will need to prosper in this society. In order to accomplish this goal, an atmosphere of safety, order and concern for all people of the community must prevail. To accomplish this, all **students are required to act in an appropriate, authorized and disciplined manner toward each other and staff members.**

ZERO TOLERANCE POLICY

Saddleback Valley Unified School District continues to be dedicated to a quality educational program in schools that are safe, secure, and violence-free. Providing safe campuses continues to be a top priority. To that end, we would like to inform you of offenses that will result in suspension and/or expulsion from the school district.

1.) Possession of weapons is not tolerated at any time. This includes pocketknives, Boy Scout knives, Swiss army knives, etc.

A **no weapons** policy is strictly enforced, and applies to everyone, including, for example, the well-meaning Boy Scout who forgot to remove the Boy Scout knife from his backpack that he used in a whittling demonstration the night before. Please help

us avoid any unfortunate incidents by reminding your children that they may NOT bring any **dangerous objects** to school or school events.

2.) Possession or use of illegal substances, such as alcohol or drugs, will also result in expulsion from the school district. Our curriculum emphasizes healthy lifestyles and teaches a strong **no use** message for all illegal substances. Students who choose to violate district policy by being involved with drugs or alcohol will be expelled. Our **zero tolerance stand** applies to all incidents, including "holding" the illegal substance for a friend, or coming to a school event under the influence of alcohol or drugs.

3.) threatening to cause, or causing physical injury to another person, is not permitted. Please talk to your children about alternatives to fighting. Students who engage in fights risk expulsion from the school district. Intimidation, verbal threats, or similar behavior is also strictly prohibited.

4.) Vandalism, damage to property and participation in graffiti incidents are also expellable offenses. We maintain clean, attractive campuses and are committed to doing so.

Keeping schools safe is everyone's business. Please help us by talking to your children about the consequences of violence. Report suspicious individuals or unusual activity around the campus. We invite you to join us in the fight against crime.

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Jurisdiction

In accordance with the State Educational Code, the school has authority to enforce the following rules while on the school grounds, at any school-sponsored activity, or on the way to and from school or a school activity [Ed. C. Section 48900]. For example: a student seen smoking before, during, or after school at the shopping center across the street would be subject to school consequences. Another example would be the case of a fight or drug-use after school at a local park on the way home from school. All parents and students should be aware that school regulations extend significantly beyond school hours and boundaries for the welfare of all. School officials have jurisdiction to search student vehicles, personal belongings and lockers.

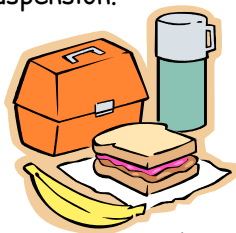
Out of Bounds

The following areas of the campus are out-of-bounds, particularly at snack and lunch: parking lots, driveway area alongside Santa Margarita Parkway, stadium, athletic fields, gymnasiums, tennis courts and basketball court area. The 100 building hallway and the upper levels of the 300 and 500 buildings are closed during lunch.

Minimum Consequences: First offense: detention/Saturday School assignment. Second offense: one-day in-house suspension; Third-offense: home suspension.

Lunch Policy

Ninth and tenth grade students **may not** leave campus at lunch and must observe the out-of-bounds policies. Eleventh and twelfth grade students must show their school I.D. when leaving campus at lunch and may not take ninth or tenth grade students off campus at lunch. Students are to confine their eating to the quad.



Probable Consequences: First offense: Saturday School. Second offence: one-day in-house suspension. Third offense: home suspension.

Closed Campus

The campus is "closed", as are those of all SVUSD schools, which means that students are never allowed to leave campus without school and parent permission. A student who leaves campus without school permission will be subject to school discipline. Further, student visitors are not permitted and adult visitors must register in the office.

Visitor Policy

Trabuco Hills High School is a closed campus. Students are not allowed to bring non-students on campus for any reason. Visitors that have official business are requested to register in the Administration Office at the reception desk.



Alcohol, drugs, controlled substances, or controlled substance look alike

No student may use, furnish, possess, or sell alcohol, drugs, controlled substances or controlled substance look-alikes on campus or at a school-sponsored activity.

Consequences: Immediate 5 day suspension and recommendation for expulsion from the Saddleback Valley Unified School District will automatically be processed. Law enforcement authorities will be summoned where it is deemed necessary (B.P. 5131.6).

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Fighting/Harassment/Intimidation

Fighting means the use of physical force against another person. Threats of physical force, harassment, bullying, and efforts at intimidation are treated similarly [E.C. 48900(a) and E.C. 48900.4].

Consequences: First offense: minimum 3 days suspension. Second offense: 5 days suspension/ involuntary transfer to alternative education. In cases deemed as assaults, law enforcement will be notified and a referral for expulsion can occur.

Assault

It is the goal of THHS to provide a school environment that is free of hostility, intimidation and harassment of any kind. In keeping with this goal, THHS will not tolerate the physical or sexual assault of any student.

Possible Consequences: 5 days suspension and possible recommendation for involuntary transfer or expulsion.

Defiance of Authority

Defiance means the refusal by a student to follow the directions of a school employee including teachers, administrators, campus supervisors, custodians and secretaries. Defiance includes, but is not limited to, refusal to give legal name, to go where directed, to accompany the employee to the office, refusing to leave class, leaving class without permission, and failure to give accurate, truthful information.

Minimum Consequences: First offense: Saturday School assignment or suspension. Second offense: suspension/referral to continuation education.

Sexual Harassment

Generally speaking, sexual harassment in a school atmosphere is uninvited, unsolicited, unwelcome communication in a physical and/or

verbal form between students or between a student and teacher that is sexual in nature. [E.C. 212.5, B.P. 5145.7, A.R. 1312.3].

Possible Consequences: Suspension and possible recommendation for expulsion.



Theft/Extortion/Panhandling

Theft means taking property without permission. Property is defined as anything which belongs to another person or to the school. Knowingly receiving stolen property is a violation of school rules. Extorting money or other items from a student is also prohibited. Panhandling money - such as requesting change from students at vending machines or as they exit the snack lines - is against school rules.

Probable Consequences: 3 day suspension. Severe/repetitive cases possible expulsion.

Disruptive Behavior



In order to promote an environment that is conducive to the educational process, disruptive behavior will not be tolerated in the classroom. Disruptive behavior includes, but is not limited to excessive talking, inappropriate comments/actions in class, not following directions, defiance, etc.

Minimum Consequences: First offense: In-house suspension/Detention/ Saturday School. Second offense: In-house suspension. Third offense: Removal from class, withdrawn with a grade of "F".

Verbal Abuse/Use of Profanity

Students will not use profanity anywhere on school grounds or at school-related activities. If profanity is directed at a teacher in the classroom, the student may be suspended and/or removed from the class with a W/F

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for the duration of the semester. If profanity is directed toward **any** staff member, the student may be suspended from school, issued in-house suspension or issued Saturday School.

Consequences: First offense: detention/ Saturday School/ suspension/withdrawal from class. Second offense: suspension/ withdrawal from class/ referrals to continuation education.

Hall Passes

Students must not be out of the classroom during class time unless they possess a hall pass. Students are not permitted to use the cell/pay phones or vending machines during class time.

Minimum Consequences: detention.



Tobacco Products & Lighters

Students who possess tobacco products while on school grounds, in areas adjacent to the campus, or at a school-sponsored activity or on the way to or from school or an activity will be suspended from classes

Minimum Consequences: First offense: two-day in-house suspension. Second offense: 3 day home suspension.



Littering

THHS believes that the appearance of the campus is a direct reflection of the pride the students have in themselves and the school. There is no excuse for students littering on campus. Students who litter will be requested to pick up their trash and deposit it in the nearest trashcan. Refusal to do so will be considered defiance.

Minimum Consequences: First offense: Detention/Saturday School.

Weapons

It is illegal to have weapons or look-alike weapons or dangerous instruments of any kind on campus or at a school-sponsored activity. Any item classified as a weapon by law enforcement agencies is also considered such by the school. This includes, but is not limited to, knives, clubs, guns, chains, pepper spray, mace, laser pointers and/or anything that could be used as a weapon.

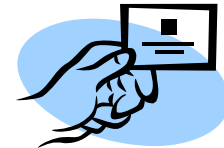
Consequences: 5 day suspension and the student will be recommended for expulsion from the SVUSD. The student may also be arrested by a law enforcement agency.

Vandalism

Vandalism means the intentional destruction of property. This includes but is not limited to writing in textbooks and on desks, counters or tabletops, spray painting and the breaking of windows. It includes any damage to public or private property on school grounds

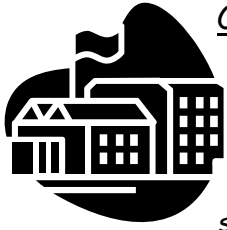
Minimum Consequences: Any student who vandalizes will be responsible for the cost of repairing or replacing the damaged article. First offense: minimum 3 days suspension. Second offense: referral to continuation education. Major incidents will be turned over to law enforcement agencies for prosecution. In addition, the student and parent may be held liable restitution.

Student Body I.D. Cards



Every student is issued a school identification card when he/she enrolls. This card must be carried at all times when you are in school or at a school event. You must show your I.D. whenever you are asked to identify yourself by a staff member. Failure to surrender your ID to any staff member is considered defiance.

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Coming to and leaving campus

When walking or driving onto campus, students advised to insure their safety, and the safety of others, by obeying all state and local laws.

Explosive Devices

No explosive device of any type, including firecrackers or party poppers, is permitted on school grounds or at school-sponsored activities.

Minimum Consequences: Students in possession of such devices will be suspended for three days. Students detonating such devices will be suspended for five days and recommended for expulsion from the SVUSD. In addition, students and their parent/guardian will be held liable for damages caused by the explosion of said device.

Electronic Signaling Devices

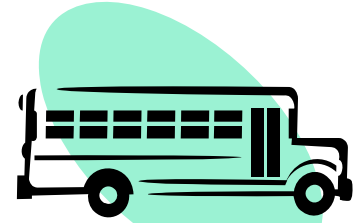


Cell phones and pagers are allowed on campus. These devices may only be used during snack and lunch, and before and after school. They should be used primarily for emergency situations. **Cell phones may not be used in the classroom or during class time. To avoid problems these items should be turned off at those times.**

Minimum Consequences: If disruption occurs, the staff member may direct the student to turn off the device and/or confiscate the device and return it the next day, after parent contact. A second violation would result in the phone being taken and only returned to the parent. Additional disruptions will result in detentions, Saturday School, and/or suspension.

School Bus

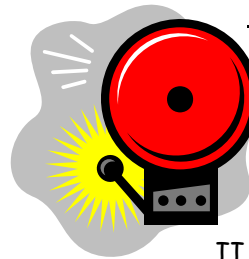
When a passenger is in violation of rules of conduct, he may be reported to the Assistant Principal-Discipline by means of a "School Bus Conduct Report".



Minimum Consequences: First offense: 2-hour detention assigned. Second offense: The student may be denied district transportation services for a period of three days. Third offense: The student may be denied district transportation for a period of two weeks. Fourth offense: The student may be denied district transportation services for the remainder of the school year.

Threats of bodily harm, acts of extreme violence or any behavior that is a danger to self or others may be cause for immediate denial of district transportation services.

Fire Alarms



Any student who sets, tampers with or damages a fire alarm is in violation of the Uniform Fire Code Division II, Article II.302 and is subject to a \$500 fine and holding in custody for up to six months.

Minimum Consequences: First offense: Home suspension.

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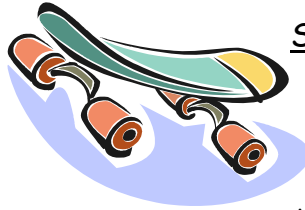
Dress Code

While on campus or at a school sponsored event, students shall be dressed and groomed in an appropriate manner which reflects good taste and decency and will not detract from or interfere with the educational environment, instructional program, or general morale. Clothing shall be modest, neat, clean and consistent expectations of the school. The administration shall use have to power to modify or make exceptions when necessary. The following are *examples* of items deemed not appropriate for school;

1. Clothing which promotes alcohol, tobacco, drugs or violence; or clothing which displays sexual references, sexist, racist, or vulgar messages;
2. Clothing, personal items, or tatoos which display gang insignia or which could be construed as gang related or offensive (i.e., initialized belt buckles, dangling belts below waist level, bandannas, or hair nets, swastikas, etc);
3. Accessories or personal items which could be construed as weapons (i.e., spiked wrist/ankle bands or belts; spiked jewelry, spiked choker, wallet chains);
4. Bare midriff, halter tops, backless tops, tube tops, strapless/off-the-shoulder or other revealing garments. Sleeveless undershirts for boys. Clothing must cover undergarments at all times;
5. "Short" shorts or skirts of inappropriate length;
6. Pajamas or other sleep attire;
7. Pants which are not worn at waist level, sagging, or are oversized. Underwear should not be visible;
8. Being on campus without appropriate footwear or a shirt.

The administration may make exceptions or modification when appropriate.

Minimum Consequences: First offense: Student will be asked to change or remove the item, when appropriate. A one-hour detention will be assigned. Second offense: 2-hour detention, parent contact and clothing requested to be removed or changed. Third offense: Saturday School and parent pickup of confiscated item. Subsequent offenses will result in suspension as well as changing or removing the item, when appropriate.



Skateboards, Rollerblades, IPODs, MP3 Players

To insure the safety of students, their freedom from distraction and the safety of the items themselves, skateboards and roller blades are not permitted on campus. IPODS's, MP3 players, and/or other musical devices are allowed outside of classrooms, but will be confiscated if visible inside the classroom. Boomboxes are not allowed on campus.

Minimum Consequences: First offense: One-hour detention and the disallowed item will be confiscated and may be retrieved only after five school days. Second offense: Two-hour detention and the item will be confiscated and may be retrieved only by the parent/guardian. Use of skateboards and rollerblades on campus is prohibited by Mission Viejo Municipal Code and can result in a fine or confiscation by the Sheriff. **Unclaimed items will be disposed of at the end of the school year.**

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